

YOUR LOGO HERE

To Whom It May Concern:

The Sample 401(k) Plan will accept rollover contributions. The check should be made payable as follows:

PAYMENT INSTRUCTIONS

Check payable to: FBO Sample 401(k) Plan
Account #123456
FAO [Your Name]

Send check to: Major Bank, ATTN: Joe Example
PO Box 8675309
Retirementville, ST 43770

Overnight Address: Major Bank, ATTN: Account
Services
62845 Savings Blvd, Bldg 5
Retirementville, ST 43770

If you have any questions please contact Randall & Hurley, Inc. at (509) 464-7790 or (877) 895-5146 or via email at help@randall-hurley.com.